



**Service Director – Legal, Governance and
Commissioning**

Samantha Lawton

Governance and Commissioning

PO Box 1720

Huddersfield

HD1 9EL

Tel: 01484 221000

Please ask for: Nicola Sylvester

Email: nicola.sylvester@kirklees.gov.uk

Thursday 12 June 2025

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.30 am** on **Friday 20 June 2025**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

Samantha Lawton

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor John Taylor (Chair)
Councillor James Homewood
Councillor Caroline Holt
Councillor Harry McCarthy
Councillor Kath Pinnock
Councillor Imran Safdar
Councillor Angela Sewell
Nicholas Booth (Co-Optee)
Andrew North (Co-Optee)

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

Substitutes Panel

Conservative	Green	Labour	Liberal Democrat	Community Alliance	Kirklees Community Independents
D Bellamy	K Allison	B Addy	PA Davies	A Anwar	A Arshad
D Hall	A Cooper	M Ahmed	J Lawson	C Scott	JD Lawson
M Thompson	S Lee-Richards	M Crook	D Longstaff	A Zaman	
		E Firth	A Marchington		
		J Rylah	A Munro		
		M Sokhal	A Pinnock		
		S Ullah	A Robinson		
			A Smith		

Ex Officio Members

Councillor Cahal Burke - Chair of Overview and Scrutiny Management Committee
Councillor Bill Armer - Chair of Standards Committee
Councillor Nosheen Dad – Portfolio Holder for Corporate

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending to the Committee membership.

2: Minutes of Previous Meeting

1 - 4

To approve the Minutes of the meeting of the Committee held on 25 April 2025.

3: Declaration of Interests

5 - 6

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

5: Deputations/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

6: Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

7: Annual Report on Treasury Management 2024/25

7 - 34

To receive the Annual Report on Treasury Management 2024/25.

Contact: James Anderson, Head of Accountancy

8: District Heating Update

35 - 52

To receive an update on the District Heating Programme.

Contact: Janet Sharpe, Interim Service Director for Homes and Neighbourhoods.

9: Culture of Financial Challenges and Maximising Income

To receive a presentation.

Contact: Rachel Spencer-Henshall, Deputy Chief Executive and Executive Director for Public Health and Corporate Resources.

10: Review of Procurement Practices

53 - 60

To receive the outcome of the review of Procurement Practices in

accordance with the Council Motion resolved on 13 November 2024.

Contact: Ruth Calladine, Head of Procurement

11: The Audit Plan 2024/25 61 - 118

To receive the Audit Plan 2024/25.

Contact: Grant Thornton, External Auditors

12: Internal Audit Annual Report 2024/25 119 - 132

To receive the report on Internal Audit activity during 2024/25, and assurance opinion from the Head of Internal Audit & Risk.

Contact: Martin Dearnley, Head of Audit & Risk

13: Draft Annual Governance Statement 2024/25 133 - 170

To receive the Draft Annual Governance Statement 2024/25.

Contact: Simon Straker, Audit Manager

14: Internal Audit Quarterly Report 4 2024/25 January 2025 to March 2025 171 - 196

To receive the report of Internal Audit activity during the final quarter of 2024/25.

Contact: Martin Dearnley, Head of Audit & Risk

15: Agenda Plan 197 - 198

To review the 2025/26 Agenda Plan.

16: Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration

of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

17: Internal Audit Quarterly Report 4 2024/25 January 2025 to March 2025

199 -
202

Exempt Information in relation to Item 14.
